

EXHIBITION PROPOSAL FORM

Name of venue and contact details. Please include:

- your postal address
- email, telephone and fax number of *Select* exhibition curator
- working title of *Select* exhibition
- proposed dates of *Select* exhibition

Please attach a brief exhibition proposal. This should outline:

- the rationale behind the proposed exhibition
- holdings of the Arts Council Collection from which you wish to select, including a list of artists
- the estimated number of works to be borrowed
- ways in which the exhibition will complement existing collections / programmes at your venue

Please indicate how you intend to interpret the exhibition, indicating any plans for interpretation, outreach and events:

When returning this form to the Arts Council Collection, please also include the following information:

- a completed facilities report
- gallery floor plan
- information on recent programme
- information on recent attendance figures
- other principle points of contact including name and contact details for your Registrar and Education team.

Please return the form with any attachments and additional information to the Loans Coordinator.